

KAREN KRIEGER
DIRECTOR

SALT LAKE CITY CORPORATION
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
SALT LAKE CITY ARTS COUNCIL

RALPH BECKER
MAYOR

ERIC D. SHAW
DEPARTMENT DIRECTOR

BOARD MEETING MINUTES
March 13, 2013
Art Barn in Reservoir Park

PRESENT: Cannon Tarbet Matthew Allred
Bruce Miya John Johnson
Linda Hunt Mike Colby
Laura Dupuy Kara Glaubitz
Helen Peters

Staff Members

Karen Krieger, Executive Director
Casey Jarman, Programs Director
Roni Thomas, Public Art Program Manager
Kelsey Moon, Assistant Director
Michelle Madsen, Office Facilitator

EXCUSED: Kerri Hopkins, Lynn Hoffman-Brouse, John McCarthy

I. Call to Order/Approval of the Minutes

Mr. Cannon Tarbet called the meeting to order at 5:35 pm. Ms. Dupuy moved that the minutes from the February 9, 2013 meeting be approved. The motion was seconded by Ms. Glaubitz and passed unanimously.

II. Executive Committee-Cannon Tarbet

Mr. Tarbet introduced Jason Oldroyd, an attorney in the City Attorney's office. Mr Oldroyd then presented an Open Meeting Law training session.

Ms. Krieger presented the draft strategic plan which represented both the staff's and the board's strategic planning efforts. There was agreement between the staff and the board to join the vision statements, values, and the goals. Ms. Krieger will revise the document as discussed and present the final draft at the April board meeting for approval.

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Michelle Madsen was introduced to the board as the new Office Facilitator.

III. Budget Update-Karen Krieger

Ms. Krieger reported that the organization is currently projecting a deficit, however there are several plans to correct this and several grant requests outstanding that may offset the projection as well. She stated that she will bring a full and detailed report to the April board meeting.

Ms. Moon presented an update of the grants she has written and provided a handout showing current grant standings. Ms. Moon stated that she is currently requesting information from the Dee Foundation as well.

Ms. Krieger presented information regarding the budget request she made to the City earlier in the month. The department was asked to make a 3% cut. Ms. Krieger reported that the cut may be garnered by charging staff time against the public art project for the Utah Performing Arts Center. Her hope is that it comes out of the consultant budget not out of the public art budget. She also reported that she requested funding for a curator position, staff raises, and funding for a program to assist artists with their business practices. The results of the requests will be known when the Mayor's budget is released later in the fiscal year.

IV. Committee Reports-Bruce Miya

Mr. Miya reviewed the names of current prospects for the board member positions. He stated that we need six board members to bring the board to 15 members. The areas of expertise they are looking for are accounting, marketing, and fundraising/philanthropy. He urged any members who know candidates to encourage them to fill out an application on the City's website.

V. Staff Reports

Ms. Moon updated the board on the 35x35 exhibit that is currently being featured in the gallery. She stated the opening was very busy and that five pieces sold that night. There is an opportunity in this exhibit to vote for your favorite piece and an audience selection award will be presented. April 19 will be a gallery stroll night and awards will be presented. In the upcoming Guest Writer series there was one presenter that canceled but Susan Steinberg will still be present. Ms. Moon described how the quarterly newsletter will soon be online in its full form, hosted as a website.

Mr. Jarman mentioned that Brown Bag application are on the website and are due on March 29. The tentative schedule is August 5 through August 30. The Living Traditions Festival will be on May 17 through May 19 and will be similar to the last festivals. The line-up for the Twilight Concert Series will be announced in April and is scheduled to be eight weeks with a total of nine concerts. Mr. Jarman stated that this year there will be a service fee charged when buying tickets for the concerts online or at the Greywhale outlets, the fee will not be charged if tickets are bought at the door.

Ms. Thomas reported that the appraisal for the City and County Building was received and totals \$3.5 million. The install schedule for the new Public Safety Building is starting and the building will be open to the public in July. Glendale Library is being built and the public art project she is coordinating will be the first library project that we have ever done. The library is scheduled to be done in October of 2014. Ms. Thomas informed the board that the Davis Park quail statue that was recovered is going to cost \$6,500 to repair and reinstall. The person responsible for the theft will pay this back in three payments.

Ms. Madsen reported that she is learning about Quickbooks in order to utilize the program to the full extent for our operation. The budget will be put into the program so that it is more accessible to see what percentage has been spent. The personnel policies have been refined for seasonal staff and all new forms are being implemented this calendar year. Ms. Madsen stated that all vendors are being researched in order for 1099 reporting to be in place for next year.

Ms. Krieger reported that the program Manager position for Visual Arts is open and being advertised nationally. The recruitment closes on March 22nd.

VI. Arts Events Discussion/ Coming Events

The group discussed the arts events they attended over the past month.

VII. Other Business/Adjourn

The meeting adjourned at 7:25pm.